## 27 – 2015

## NOTICE TO THE PROFESSION

## **TAXATION MANUAL**

In March 2013, the Management Council of Legal Aid Manitoba formally approved a Resolution adopting a Governance model that emphasizes:

- Accountability The principle that Legal Aid Manitoba is obligated to demonstrate and take responsibility for its actions, decisions and policies and that it is answerable to the public at large.
- **Transparency** The principle that Legal Aid Manitoba will conduct its business in an accessible, clear and visible manner and that its activities are open to examination by its stakeholders.

The Management Council of Legal Aid Manitoba and Senior Management are committed to ensuring that matters affecting Legal Aid Manitoba, (LAM) are approached in an accountable and transparent manner, with emphasis on openness, ethics, performance outcomes and fiscal responsibility.

In that regard Management Council and Senior Management of LAM are pleased to advise that the following documents have been posted on LAM's external website: <u>www.legalaid.mb.ca</u>:

- <u>Taxation Manual</u> (approved February 25, 2015): This Manual represents the Executive Director's interpretation of *The Legal Aid Manitoba Act* and *Regulation*, as they relate to the taxation of a Solicitor's Bill of Costs. Counsel can look for the specific type of bill to be submitted in the Table of Contents, and find the policy necessary to review a bill of costs that will permit proper taxation under the applicable tariff. This Manual operates alongside the *Area Directors' Manual* which sets out LAM policy relating to eligibility for legal aid, and Certificate issuance.
- <u>Area Directors' Manual (approved May 27, 2014)</u>: This Manual provides access to LAM's policies regarding the provision of legal aid, and has links to decisions made by the Appeal Committee of Management Council in its interpretation and application of specific sections of the Manual.
- <u>Corporate Directors' Manual</u> (approved February 25, 2014): This Manual includes LAM's Vision/Mission statements, and provides information regarding the Governance model adopted by LAM.

## LEGAL AID REGULATION AMENDMENT

The Legal Aid Regulation, Manitoba Regulation 225/91, has been amended by <u>Regulation 284/2014</u>.