

**NOTICE TO THE PROFESSION**

**PROCESS SERVICES & BILLING PRACTICE**

Effective March 1, 2019, process services will be reimbursed by Legal Aid Manitoba as per the schedule below for any private contractor.

<b>1. Services within the City</b>		
a) Where documents are served and an affidavit of services is provided	Up to two attempts	\$35.00
	Additional attempts	\$10.00
b) Where the documents are not served and an affidavit of attempt is provided	Up to two attempts	\$35.00
	Additional attempts	\$10.00
c) Where the documents are not served as in b) but the lawyer does not request an affidavit of attempt	Up to two attempts	\$25.00
	Additional attempts	\$10.00
d) In the case where an address is provided and the dwelling proves to be vacant there will be an attendance fee of		\$18.00
<b>2. Tracing Fee</b>		
Usually no fee unless extensive tracing is required. Fee per hour		\$45.00
<b>3. Rushes</b>		
	Up to two attempts	\$40.00
	Additional attempts	\$10.00
<b>4. Mileage Charges outside City Limits</b>		
For each kilometre, measured from downtown		\$0.86 *
Waiting time per hour		N/C
Travelling time per hour		N/C

\* Rate set at 2 times the Province of Manitoba standard rate per kilometre.