



LEGAL AID MANITOBA
Northlands Community Law Centre

EXPRESSION OF INTEREST

STAFF ATTORNEY

Contract Position: Full Time

Northlands Community Law Centre

- **Salary: \$106,783 - \$153,725 – compensation is based on years of relevant experience**
- **Minimum 6 years at the Bar;**
- **Minimum 5 years experience litigating in the field of criminal defence**

This opportunity is being offered to qualified individuals with a minimum of

- six (6) years at the Bar; and
- five (5) years experience litigating in the field of criminal defence law,

who may be interested in the duties and responsibilities of a Contract Attorney position at the Northlands Community Law Centre in The Pas, Manitoba.

Conditions of Employment:

- Satisfactory Criminal Records Check, Child Abuse Registry Check, Adult Abuse Registry Check, and the ability to travel within the Province of Manitoba.

Qualifications:

Essential:

- Minimum 6 years at the Bar;
- Minimum 5 years experience litigating in the field of Criminal Defence law.
- Demonstrated excellent interpersonal skills with the ability to interact effectively with the public, clients, support staff, government agencies and professionals.
- Excellent analytical and problem solving skills.
- Ability to work cooperatively in a team environment.
- Excellent organizational and time management skills.
- Excellent verbal communication skills.
- Excellent written communication skills.
- Demonstrated ability to manage a high volume of cases and work independently and effectively to meet critical deadlines and billing targets established by Management.
- Accurate and timely electronic recording of case detail and time information
- The ability to scan, review, edit and use electronic documents
- Must reside in The Pas, Manitoba, or be willing to relocate to The Pas, Manitoba or surrounding area.

Duties:

The successful candidate will provide legal services in the area of criminal defence law. The incumbent is required to attend court in the Town of The Pas and at circuit points in the Northlands district. The incumbent is required to manage an assigned case load in an efficient and effective manner, meet productivity targets established by Management, and perform other duties as assigned.

To assist the selection committee to adequately assess your qualifications against the assigned screening criteria, your resume must clearly indicate how you meet the above qualifications.

We thank all those who apply and advise that only those candidates whose qualifications meet the essential criteria will be offered an interview.

INTERESTED INDIVIDUALS SHOULD SUBMIT A COVER LETTER AND RESUME ON OR BEFORE THE CLOSE OF BUSINESS ON FRIDAY, MARCH 6, 2020 TO:

Robin Dwarka

Director of Finance and Labour Management

400-287 Broadway

Winnipeg, MB R3C 0R9

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